

Staff Summary Report



Council Meeting Date: 10-02-2008

Agenda Item Number: _____

SUBJECT: Request approval of a one year renewal of a sole source contract with AlphaCorp for software maintenance to support the Sire document imaging software program utilized by various departments throughout the City.

DOCUMENT NAME: 20080911fst13 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (Sole Source #IT09-037-006) Total cost for this contract shall not exceed \$46,920 during the contract period.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Gene Obis, IT Manager, 480-350-8353
Brigitte Lesurf, Sr. Management Assistant, 480-350-2920

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 1994-6683.

RECOMMENDATION: Approve the renewal of the contract.

ADDITIONAL INFO: Sire serves as the City's exclusive document imaging and storage management system. Primary users of this product include the Police Department and the City Municipal Court for scanning, indexing and retrieval of their official documents. Other departments throughout the City also use Sire for their document imaging needs.

A sole source determination is warranted for this purchase since Alphacorp is the only company that provides authorized support for this application and its components. (This contract was originally approved by Council under contract T08-126-01)